

HEALTHCARE ADMINISTRATION (MEDICAL CODING AND BILLING) – AAS PROGRAM OUTLINE

Course Code	Course Name	Lecture Hours	Lab Hours	Externship Hours	Total Hours	Semester Credits
MA1305	Medical Terminology	48			48	3.0
MCB1201	Healthcare Computer Applications & Keyboarding	16	32		48	2.0
BIOL2301	Anatomy & Physiology I	48			48	3.0
MCB1202	Healthcare Delivery System and Organization	32			32	2
BIOL2302	Anatomy & Physiology II	48			48	3.0
MCB1203	Health Information Management	32			32	2.0
ENGL1301	English Composition	48			48	3.0
MCB1204	Medical Coding Basics	32			32	2.0
MATH1332	Contemporary Mathematics	48			48	3.0
MCB1205	Billing and Collections in Healthcare	32			32	2.0
PSYC2301	Introduction to Psychology	48			48	3.0
MCB1206	Electronic Health Records	24	16		40	2.0
MCB2207	Healthcare Policy Development	40			40	2.5
MCB2308	Advanced Billing and Coding	48			48	3.0
MCB2209	Healthcare Law & Ethics	40			40	2.5
MCB2310	Health Insurance and Reimbursement	48			48	3.0
MCB2311	Medical Practice Management	48			48	3.0
MCB2312	Compliance and Risk Management in Healthcare	48			48	3.0
SPCH1318	Interpersonal Communication	48			48	3.0
MCB2313	Revenue Cycle Management	48			48	3.0
MCB2314	Certification Review	48			48	3.0
MCB2415	MCB Externship*			180	180	4.0
	TOTAL:	872	48	180	1100	60.0